

Request for Qualifications 2015-03 Library Expansion - Design Build

UPDATE: SINCE THE NOTICE WAS SENT ON APRIL 24, 2015 REGARDING THE THIRTY-DAY (30-DAY) EXTENSION, THE CITY HAS POSTPONED RFQ-2015-03 FOR AN ADDITIONAL FORTY FIVE (45) DAYS UNTIL THE CITY OF FRUITLAND PARK COMMISSION'S DECISION.

EFFECTIVE APRIL 23, 2015, RFQ 2015-03 HAS BEEN EXTENDED FOR THIRTY (30) DAYS.

The City of Fruitland Park desires to obtain professional design-build services from a design-build firm as defined in F.S. 287.055 relating to the City of Fruitland Park Library Expansion.

The project includes, but is not limited to, providing full design services and construction of the renovations located at the northwest and southwest corners of the existing building, meeting all applicable requirements of the Americans with Disabilities Act (ADA), the State of Florida Building Code, and all other regulatory requirements pertaining to the design, function, and safety of a municipal facility.

The City of Fruitland Park has developed a design criteria document for the project, including building history, exterior building conditions, and existing condition photographs. The project's estimated budget (for both design and construction) is \$529,500.00.

The City of Fruitland Park reserves the right to reject any and all qualification documents received, to solicit new qualification documents, or take any other such actions that may be deemed to be in the best interest of the City of Fruitland Park. The City of Fruitland Park is an Equal Opportunity Employer. MBE/WBE/DBE businesses are encouraged to participate.

Services will be provided under a contract for a negotiated fixed fee for completion of design and construction documents (including preparation of record drawings for use during the design phase), permitting, project management, overhead, profit and a guaranteed maximum price for construction with appropriate surety bonds. Services will also include coordination of scheduling during design and construction phases, cost estimating, advertising and administering subcontracts and all related work required for a complete project.

A **Pre-Submission Conference** will be held at 2:00 p.m., on April 10, 2015, in the City Commission Chambers located at the City of Fruitland Park City Hall (506 W. Berckman Street, Fruitland Park, Florida 34731). Attendance is not mandatory.

Questions may be directed to Gary LaVenia, City Manager, 506 W. Berckman Street, City of Fruitland Park, Florida 34731; Telephone (352) 360-6727, or by email to glavenia@fruitlandpark.org.

Respondents must submit one (1) original response unbound marked "Original," three (3) bound copies marked "Copies," and one (1) electronic copy (CD; PDF format) of the submittal in a sealed envelope clearly marked on the outside with the Respondent's name and "RFQ 2015-03 Library Expansion-Design Build" addressed and delivered to: **Gary LaVenia, City Manager, 506 W. Berckman Street, Fruitland Park, Florida 34731.**

Firms desiring to provide these services must submit materials, which shall include a letter of interest referring to RFQ 2015-03, Statement of Qualifications, and any supplemental material allowing evaluation for further consideration based upon the following criteria/point system:

Successful Comparable Project Experience (30)
Experience with Structure Expansions (40)
Workload and Availability (15)

Past Performance/Amount of City Work (15)

Materials may be delivered by Certified Mail, Return Receipt, hand delivered, or couriered. Faxed proposals will be automatically rejected. It is the sole responsibility of the firm desiring to provide these services to ensure their materials are submitted in a timely manner.

All qualifications must be received by Gary LaVenia **BEFORE 2:00 P.M., ON APRIL 30, 2015**. Any qualifications received after this date and time will be automatically rejected.

The City of Fruitland Park reserves the right to reject any and all submitted qualifications, to waive informalities in any or all qualification documents, to re-advertise for RFQs, and to separately accept or reject any item or items and to negotiate contracts in the best interest of the City of Fruitland Park.