

FRUITLAND PARK CITY COMMISSION MEETING MINUTES

March 28, 2013

MEETING STATISTICS. A regular meeting of the Fruitland Park City Commission was conducted in the Commission Chambers of City Hall, 506 West Berckman Street, Fruitland Park, Florida on Thursday, March 28, 2013 beginning at 7:00 p.m

INVOCATION AND PLEDGE OF ALLEGIANCE. Pastor Martin of the Trinity Assembly of God Church delivered the invocation followed by the Pledge of Allegiance led by Commissioner Gunter.

ROLL CALL. Mayor Bell asked City Clerk Diane Gibson Smith to call the roll.

ELECTED OFFICIALS PRESENT. Commissioner John L. Gunter, Jr., Commissioner Chris Cheshire, Commissioner Albert O. Goldberg, Mayor Christopher J. Bell. Vice Mayor Sharon Kelly was absent due to illness.

MUNICIPAL OFFICIALS/OTHERS PRESENT. Interim City Manager (ICM) Stephen Cottrell, Police Chief (PC) Terry Isaacs, City Treasurer (CT) Jeannine Racine Michaud, Community Development Director (CDD) Charlie Rector, Library Director (LD) JoAnn Glendinning, Recreation Director (RD) Michelle Yoder, and City Clerk (CC) Diane Gibson Smith.

01. CITIZENS COMMENTS - none

02. PUBLIC HEARING

A. Tabled Resolution 2013-005 closing and vacating a portion of ROW for Hawks Landing until May 23, 2013. Mayor Bell stated Attorney Chuck Johnson has requested to table the item. Mayor Bell suggested tabling this until May 23, 2013 to give time to rectify the issues.

Commissioner Goldberg moved and Commissioner Gunter seconded to table Resolution 2013-005 until May 23, 2013. The motion carried with all Commissioners voting aye.

03. HEARD PRESENTATION ON VIVA FLORIDA 500 – LD Glendinning stated there is a yearlong commemoration of Florida’s 500th anniversary. She provided information of a historical trail in Fruitland Park. Also, there is a time capsule and we need to put something in it about the City. This will be buried at the new courthouse in Tavares in October. The time capsule will be dug up and opened in 2037.

Mayor Bell made a suggestion to perhaps remove historical trail areas outside of Fruitland Park limits and then put markers by the others. LD Glendinning stated she is also considering adding Google Map to help in the location.

04. PROCLAIMED APRIL 2013 AS WATER CONSERVATION MONTH. Mayor Bell announced a proclamation is being signed proclaiming April 2013 as Water Conservation Month.

05. APPROVED CONSENT AGENDA AS PRESENTED Mayor Bell presented the Consent Agenda for approval.

Commissioner Cheshire moved and Commissioner Gunter seconded to approve the Consent Agenda. The motion carried with all Commissioners voting aye. The minutes of

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the February 21, 2013 Special meeting and the February 28, 2013 regular meeting were approved.

06. HEARD CITY TREASURER REPORT FOR FEBRUARY 2013. CT Michaud stated 41.6% of year has passed. Revenue still exceeds expenses. CT Michaud noted mid-year will be presented at the next meeting. She stated the CAFR has not been received yet.

She noted the auditor has requested budget amendments only be done if we are over on bottom lines. We can do quarterly budget amendments instead. She noted she can list on a separate spreadsheet.

CT Michaud stated she submitted a letter of resignation. She is planning on finishing several things prior to leaving.

Mayor Bell stated he is always in favor of people bettering themselves.

Commissioner Goldberg moved and Commissioner Gunter seconded to accept Jeannine Michaud's resignation. The motion carried with all Commissioners voting aye.

The Commission approved advertising for a new City Treasurer.

07. CITY ATTORNEY'S REPORT - None

08. INTERIM CITY MANAGER'S REPORT

A. ICM Cottrell requested the purchase of items for chlorination of the water supply. We have 2 at each well. These are actually annual items. Perhaps we can set up as an annual maintenance.

Commissioner Gunter moved and Commissioner Cheshire seconded to purchase the items. The motion carried with all Commissioners voting aye.

B. ICM Cottrell stated after mid-year, he would like to prioritize the list of projects. This could be included as part of a workshop being planned. The Comp Plan does include some numbers that need to be reconsidered such as population and then water/wastewater needs. He noted we can also get a free rate study from Rural Water. ICM Cottrell also reviewed his thoughts on the sewer system going forward and the need to have a backup person for the system.

Commissioner Gunter, during the elections, many people complained about pot holes. He also stated we need to look at the next phase of the sewer project

CDD Rector noted the list of streets needing pavement probably does not include the streets most in need of paving. Through streets, such as Berckman, need paving before others. He will work on getting a better list together.

Mayor Bell announced he has been invited to the League of Mayors conference on April 18 and 19, 2013 so the workshop date will need to be revised. Mayor Bell suggested moving the workshop to sometime in May.

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Commissioner Gunter noted he will be gone the first week of May and is requesting to be gone from the first CC meeting in May.

Mayor Bell stated he would also not be in town at that time. Mayor Bell suggested moving the workshop to May 16th and cancelling the first CC meeting in May. Perhaps this should be a capital projects workshop instead of just a utilities workshop. A Saturday meeting might work better. The suggestion was made for May 18, 2013. The Capital Projects workshop will be 9:00 – 12:00, lunch, then Utilities will be held from 1:00 until 3:00

Commissioner Gunter questioned when the clean-up day will be rescheduled. After discussion the decision was made to not reschedule the clean-up day.

The employee picnic was scheduled for April 27, 2013 at Veterans Park at 11:00 a.m. Mayor Bell requested a softball challenge take place.

C. Lake County Public Works Director Jim Stivender arrived at the meeting. Commissioner Gunter asked about repaving Shiloh Street. Mr. Stivender stated he will check on it. Roads are rated and we are currently re-surfacing roads rated a 4. Mr. Stivender stated road work is beginning to get busy in the County.

09. NEW BUSINESS

A. Approved purchasing pool lanes for \$ 3272.52 which will be taken from the General Fund Contingency. RD Yoder stated she requested for a not to exceed \$4000 in the quotes.

Mayor Bell questioned if anything could be placed on the bottom of the pool indicating the lanes. Nothing is planned. This could have been done when it was resurfaced.

Commissioner Goldberg moved and Commissioner Gunter seconded approving the purchase of pool lanes. The motion carried with all Commissioners voting aye.

B. Approved advertising for the City Manager position. After discussion the decision was made to run the advertisement in the Orlando Sentinel and on the Florida League of Cities web site. One change was made to the advertisement proposed. The decision was made to change the ad to say a Bachelors' Degree preferably in Public Administration or Business Administration.

10. COMMISSIONERS' COMMENTS

A. Commissioner Cheshire – questioned what is the status of the situation with the radios in the Fire Department. Assistant Police Chief Borst stated we have a short term fix and are looking into putting Active 911 into the budget next year.

B. Commissioner Gunter – stated he has one complaint. He stated he was concerned that no one was alerted to Jeannine's leaving. He wondered when Mr. Cottrell knew about Jeannine's leaving. Mr. Cottrell stated he knew a couple of days ago and she is appointed by the Commission. He thought she would tell everyone. Commissioner Gunter stated they are normally contacted quickly if important people are looking for a job elsewhere or leaving.

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C. Commissioner Goldberg – none

11. MAYOR BELL'S COMMENTS. Mayor Bell stated he would like to be alerted quickly whenever a department head decides to leave. Mayor Bell stated he attended a Parks & Rec Advisory Board meeting and they did vote to move the park ahead. They selected a preferred plan to present to Lake County Commission – waiting on meeting with County Manager, County Attorney, City Manager, and Mayor regarding an interlocal agreement. On Tuesday, he attended an EMS Board meeting; the full County Commission was included and there were only 3 outsiders – Michael Holland (Eustis Commissioner), the Director of South Lake Hospital, and Mayor Bell. A presentation on response time calculations was given. Currently the response time is from the 1st dispatch to the 1st to arrive on scene. They will also begin tracking the time to dispatch from the time of call. The County Board is pushing reducing the EMS budget but it will be a question of reducing services to make that happen.

12. ADJOURNMENT. There being no further business to discuss, Commissioner Cheshire moved to adjourn the regular meeting. The meeting adjourned at 8:50 p.m.



Christopher J. Bell, Mayor

Attest:



Diane L. Gibson Smith, CMC, City Clerk
Acting City Clerk