

**FRUITLAND PARK CITY COMMISSION BUDGET WORKSHOP MEETING
MINUTES
August 5, 2014**

A budget workshop meeting of the Fruitland Park City Commission was held at 506 W. Berckman Street, Fruitland Park, Florida 34731 on Tuesday, August 5, 2014 at 6:30 p.m.

Members Present: Mayor Christopher Bell, Vice Mayor Albert Goldberg, Commissioners Christopher Cheshire, and Sharon Kelly.

Also Present: City Manager Gary La Venia, City Treasurer Tannette Gayle, Police Chief Terry Isaacs, Community Development Director Charlie Rector, City Library Director Jo-Ann Glendinning, Parks and Recreation Director Michelle Yoder, Public Works Director Dale Bogle, Human Resources Administrator/Deputy City Clerk Marie Azzolino, Finance Clerk Susan Parker, and City Clerk Esther Coulson.

1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Bell called the meeting to order at 6:30 p.m.; Commissioner Gunter gave the invocation, and Chief Isaacs led in the Pledge of Allegiance to the flag.

2. ROLL CALL

Mayor Bell requested that Ms. Coulson call the roll and declared a quorum present.

3. 2014/15 FISCAL YEAR BUDGET

Mayor Bell recognized the presence of Mr. W. Chet Ross, CPA, Shumacker, Johnston & Ross PA, at this evening's meeting.

Ms. Gayle reviewed the FY 2014/15, a copy of the book is filed with the supplemental papers to the minutes of this meeting.

- Parks and Recreation

Gardenia Park Swimming Pool

Ms. Yoder referred to the costs involved for repairs and equipment at Gardenia Park's swimming pool.

After discussion, the city commission agreed with the installation of the aquatic access lift to meet compliance under the Americans with Disabilities Act (ADA) as identified in the budget and the inclusion of same in the city's ADA compliance program with the ability to phase in over a period in the general fund. In concurring, Ms. Yoder addressed her intent to report back with more information.

Ms. Yoder addressed the need for an additional lane line replacement, installation of starting diving blocks, striping the swimming pool, and acquiring a timer clock and flags for future swim meet competition events.

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Kiwanis of Lady Lake

Reference was made to Vice Mayor Goldberg's comments raised at the August 4, 2014 budget workshop regarding the Kiwanis of Lady Lake's membership cost.

After discussion and **by unanimous consent, the city commission agreed for the Fruitland Park Library and Parks and Recreation Directors to serve as members on the Kiwanis Club representing the City of Fruitland Park.**

Communications

Following considerable discussion regarding the ability for city staff to be connected to the same communication network system within the city, Mr. La Venia explained that he will report back to the city commission with a mechanism to implement same.

Operating Expenses

Discussion ensued on the success of the summer program and it was suggested that the water bills include same after the contract with Camp Geneva is executed.

Redevelopment, Projected Revenues

After reference was made to the balance in the Redevelopment Trust Fund – 20000 as reflected in the Florida State Board of Administration Investments, Mr. Ross, in response, indicated that the city would need to spend whatever it collected three years ago. A copy of the sheet was submitted for the record and filed with the supplemental papers to the minutes of this meeting.

Community Redevelopment Trust Fund

With reference to the Community Redevelopment Agency (CRA) expenditures and due to the majority of redevelopment areas, Mr. Ross identified what is permitted and the flexibility by which Community Redevelopment Trust funds could be expended on design projects, beneficial to the city.

In response, Mayor Bell suggested the need to identify and outline a "Casino Park Master Plan" project; design a police/fire station and public works facility, and include a streetscape project within the city's redevelopment area by utilizing CRA funds to offset debt service.

In response, Mr. La Venia suggested building a sewer line connecting the city with the Town of Lady Lake, whereby said funds could be utilized to pay off the debt with the loan extending over the years.

After extensive discussion and upon Mayor Bell's suggestion, **the city commission by unanimous consent, directed staff to proceed with the concept submitted by LPG Urban and Regional Planners Inc. on the City of Fruitland Park streetscape conceptual plan and similar to the city hall**

development, retain an architect to review cost proposals for a conceptual master plan and architectural design on the fire and police stations before reviewing projected costs to modify the casino for future use.

Streetscape Design and Build

Mr. Rector discussed with the city commission the anticipated Berckman Street roadway improvements by Rainey Construction Company around the end of 2014 or early 2015 with the determination made to utilize CRA or Capital Improvement Project (CIP) funds for the streetscape conceptual plan.

In response to Commissioner Kelly's inquiry regarding the city's main thoroughfare, Mr. Rector identified the current drainage issues; the erection of sidewalks in certain areas, and the landscape architect that LPG Urban and Regional Planners worked with on the city's concept. He addressed his intent to provide more detailed plans and projected costs.

After discussion, Mr. La Venia referred to Paveway Systems' various patterns; recognizing the traffic flow on paving, noted the advantages of having the street paved and landscaped immediately and stated that other products can be reviewed.

WWTP

Mr. La Venia addressed his intent to present before the city commission, as a priority item, CRA or CIP funds to proceed with designing a water line and a route to the Town of Lady Lake Wastewater Treatment Plant who currently has a long term agreement with The Villages for up to 140,000 gallons per day with a reserve of up to 1.3 million gpd that they are not using to make their plants more efficient and accommodate anticipated residential and commercial growth.

Mr. La Venia noted previous discussions held and a formulation of an agreement with the town on a ten-year contract -- with a two-year opt out provision and with options to renew for \$750,000 to \$1 million to upgrade the lift station located off CR US Highway 441 -- and build a 500,000 gpd to 750,000 gpd water treatment plant facility at \$9 million to \$11 million if upgrade is required.

In concurring with Commissioner Gunter's comments, Mr. La Venia believes that the town should be paying the city to sell reclaimed water.

Mr. Rector outlined the current status of the retention area and lift station upgrade whereby after completion, 88 energy recovery units would be prepaid and noted the favorable response received from the town's elected officials.

In response, Mr. La Venia addressed the desire to communicate with the city's grant administrator Mr. Fred Fox, Fred Fox Enterprises, to determine the availability of Community Development Block Grant funds.

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Records Management - Laserfiche

Mr. La Venia explained that Laserfiche records management will come from general funds.

Later in the meeting and following extensive discussions, **the city commission, upon Mayor Bell's suggestion agreed for staff locate funding to be allocated towards the records management system and dedicate half the cost for FY 2014/15 and the other half for FY 2015/16.**

Streets and Roads

Mr. La Venia noted that CIP funds for the public works equipment chipper has a useful shelf life of more than five years.

Mr. La Venia identified six roads under the CRA for FY 2013/14; addressed the plan to continue the road program from Shiloh Street, between CR Highway 466A eastbound and westbound Mirror Lake Drive.

Mr. La Venia explained that dedicated funds will be utilized for the Shiloh Cemetery improvements and explained that Mr. Bogle will provide quotations on the fence.

Public Works Building

The city commission agreed with Mr. La Venia's request to utilize CIP or CRA funds to renovate the public works building.

By unanimous consent, the city commission took a recess at 8:31 p.m. and reconvened the workshop at 8:41 p.m.

- Capital Projects Fund Revenue

After discussion and with reference made to building two new tennis courts (adjacent to the old soccer field) and the relocation of team and individual sports to Gardenia Park, Ms. Yoder explained that she will provide a report on prices for the tennis courts at a later date.

After Mayor Bell suggested that the CIP funds should have a slight increase in funding, Mr. Ross discussed the contributions to the general fund and that funds ought to be available in the utility fund to cover the CIP.

Summary of Revenues

Following considerable discussion on utility fund expenditures, a summary was submitted for the record and filed with the supplemental papers to the minutes of this meeting.

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After extensive discussion with Mr. Ross, Mayor Bell believed that the utility fund ought to be funded with \$1 million in the CIP for over the 10 year period.

City Employees

Mr. La Venia discussed the increase in wages for employees which can be adjusted in the budget; compared the previous and proposed salary rates, and submitted a list showing the pay grade, hourly rate, and annual pay; a copy of which is filed with the supplemental papers to the minutes of this meeting.

Further deliberations ensued regarding the imminent revenue increases whereby the ad valorem will not be reflected in the next budget cycle, Mr. La Venia agreed with the city commission's suggestion to locate the funds in the budget, work with a range of percentage increases calculated annually, and report back to the city commission.

Mr. La Venia referred to the current annual safety award program whereby employees who had no loss time accident or filed workers' compensation during the year, would receive half a day off to be used within 60 days.

The city commission voiced no objections to Mr. La Venia's suggestion that the existing program be changed to allow employees a full day off to be used within the same fiscal year.

The city commission recognized that the FY 2014/15 budget will be placed on the August 28, 2014 special agenda for review.

OTHER BUSINESS

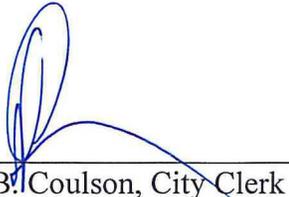
Mayor Bell noted the following dates:

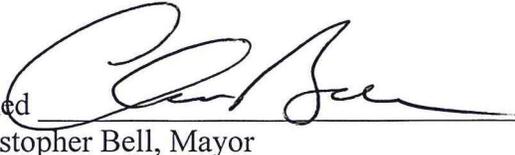
- August 6, 2014 budget workshop will not be necessary;
- August 8, 2014, Lake County League of Cities Luncheon, and
- August 13-16, 2014, Florida League of Cities 88th Annual Conference

ADJOURNMENT

There being no further business to come before the city commission at this time, on motion made, second and unanimously carried, the meeting adjourned at 9:38 p.m.

The minutes were approved at the August 28, 2014 special city commission meeting.

Signed 
Esther B. Coulson, City Clerk

Signed 
Christopher Bell, Mayor